

Cromaine District Library
Regular Board Meeting
Thursday, January 18, 2007

APPROVED

Members Present: Black, Cornillaud, Lewis, Maunder, Thompson, Wisinski, Zahrfeld

Members Absent: None

Staff Present: Hupp, Director; DeMilner, McPhee, Rentola, Taggart

Guests: Marion Hammerle, C. Rita Brigham, Phil MacBride, Bob & June MacBride, W.D. Johnson, Don Hill, Barbara & Dick Krueger, Marjorie MacDonald, Mary Lynn Thomson, Janet Houston, Twyla Green, Michael Forster, Kathryn Hoffman, Chuck Erger, Kathy Smolinski, Chris Peterson, Jerry Bosley, Katie Schlueter, Tina & Donna Bulloch, Kathie Horning

I. **Call to Order.** President Wisinski called the meeting to order at 7:01 p.m. in the Community Room of the Cromaine District Library.

II. **Approval of Agenda.**

Motion by Thompson, second Maunder, to approve the agenda with the addition of approval of the minutes of the January 6, 2007 workshop as item E. and Committee assignments added to VII – Discussion as item B.

Passed Unanimously.

III. **Approval of Consent Calendar**

- A. Approval of minutes, 14 December, 2006
- B. Acknowledge receipt of Financial Report & payment of December invoices totaling \$50,553.09 & payroll obligations totaling \$101,584.68.
- C. Director's Report
- D. Committee Reports
 - Community Relations: 11 January
 - Finance: 10 January
 - Personnel: 15 January
 - Planning: 8 January
- E. Approval of minutes, Workshop, 6 January, 2007.

Consent
Agenda
Approval

Discussion: Workshop minutes: Cornillaud corrected his quote to say "Responsibility to the library and community are inseparable. There is a need for more space for the Library to carry out its mission". He also asked that the last sentence of his quote be deleted. Thompson stated that "McCall" should be removed from the list of Board attendees.

Black moved to approve the consent agenda as amended, seconded by Zahrfeld.
Passed Unanimously.

IV. **Call to the Public**

Public Call

Kathy Horning addressed the Board.

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| <p>V. Director's Report Update</p> <ol style="list-style-type: none"> 1. The Library will be getting walk-off mats, which will be removed and replaced with clean mats on a twice a month basis, in the foyer and in front of the Circulation Desk. 2. The public libraries in Livingston County are planning a breakfast for legislators in late February. 3. Tax receipts so far total \$593,500; 41% of expected collection. | <p>Director's Report Update</p> |
| <p>VI. Audit Presentation</p> <p>Greg Clum from Bredernitz Wagner presented the audit for 2005-06. Budgets, expenditures and financial status were reviewed. The library received an unqualified opinion. In response to a question, Mr. Clum explained that depreciation, which applies to the building, the collection equipment and furnishings, is based on the purchase price, not replacement cost.</p> | <p>Audit Presentation</p> |
| <p>VII. Decision</p> <ol style="list-style-type: none"> A. Director's performance evaluation. Motion by Black, seconded by Cornillaud, to approve the director's performance evaluation as discussed on 15 January, 2007. Aye: Black, Cornillaud, Lewis, Maunder, Wisinski, Zahrfeld Nay: Thompson. B. Committee Assignments. President Wisinski said that Thompson was resigning as board Treasurer. She appointed Gary Cornillaud as Treasurer/Finance Committee chair; motion to approve by Black, seconded by Maunder. Passed Unanimously. She also appointed Nancy Lewis to the Community Relations Committee. | |
| <p>VIII. Discussion</p> <p>Strategic Plan. Cornillaud gave a power point presentation and suggested the addition of a fourth goal "to honor the historical debt and responsibility to preserve the legacy of J. Robert Crouse and the Hartland Area Project". A Board workshop was scheduled for Monday, 22 January, to discuss the Strategic Plan. The Board acknowledged the receipt of the draft of the Strategic Plan from the Task Forces.</p> | <p>Strategic Plan</p> |
| <p>IX. Information</p> <ul style="list-style-type: none"> • The minutes of the 15 January meeting to review the director's performance evaluation were distributed. • Strategic Plan Workshop: January 22, 2007 • Planning Committee Meeting: February 5, 2007 | <p>Information</p> |
| <p>X. Agenda Items for Next Meeting</p> <ul style="list-style-type: none"> • Committee Reports • Strategic Plan • Quotes for the renovation items | <p>Items for next meeting</p> |

XI. **Call to the Public:** Bob MacBride, Don Hill, Dick & Barbara Krueger, Michael Forster, Kathryn Hoffman, Chuck Erger, Katie Schlueter, Kathy Smolinski, Chris Peterson, and Tina Bulloch, addressed comments to the Board.

XII. Motion to adjourn by Thompson, seconded by Black. Adjournment at 9:15p.m. Adjournment

Christina L. Maunder, SECRETARY

Cromaine District Library Board

Documents distributed in the Board packet for this meeting:

- Regular Meeting Minutes, 14 December 2006
- December 2006 Financial Report
- December 2006 Monthly Accounts Payable Report
- January Director's Report
- Mid Year Statistics, 2006-2007
- Finance Committee Report, 10 January 2007
- 2005-2006 Audit Report
- Daily Press & Argus letters to the Editor, 05 January 2007
- Daily Press & Argus article, 08 January 2007
- Updated Resolution & Policy Table of Contents
- Approved copies of policies 4010 & 4031
- Board & Administrator, December & January

Documents e-mailed to the Board prior to this meeting:

- Board Workshop Minutes, 06 January 2007
- Community Relations Committee Report, 18 January 2007
- Planning Committee Report, 8 January 2007

Documents distributed to the Board at this meeting:

- Revised Meeting Agenda
- Daily Press & Argus article, 14 January 2007
- Daily Press & Argus article, 17 January 2007
- Daily Press & Argus letter to the editor, 18 January 2007
- Village Staff Phone Extensions