

<b>Cromaine District Library Policy</b>	Policy #: 2030 Page 1 of 2
<i>PUBLIC CONDUCT IN THE LIBRARY</i>	<u>Tracking Record</u> Date Approved: 12/20/01 Previous Policy Dated: 10/15/98 Revised: 11/9/92; 1/19/06, 10/16/08 Review by Counsel: 12/13/01

## Purpose

In order to allow all patrons of Cromaine Library (the Library) to use its facilities fully, the Board of Trustees has adopted the following rules and regulations, which apply to the Library premises.

## Regulations

1. Patrons shall respect the rights of other patrons. Patrons shall not harass or annoy others. This includes but is not limited to:
  - noisy or boisterous activities, including the use of sound-emitting devices (such as cell phones and pagers)
  - staring at another person with the intent to annoy that person
  - following another person about the building with the intent to annoy that person
  - playing audio equipment so that others can hear it
  - singing or talking loudly to others or in monologues
  - displaying print or non-print materials of an offensive nature to others
  - behaving in a manner that can be reasonably expected to disturb others
2. Parents or caretakers are responsible for their children's behavior.
  - young children (presumed to be under age 12) must be accompanied by their parent or guardian in the library. A young child left unsupervised for more than 15 minutes may be considered abandoned, resulting in notification of the police
3. Patrons shall not interfere with the use of the Library by other patrons, nor interfere with Library employees' performance of their duties.
4. Patrons shall not consume nor be under the influence of alcohol or drugs.
5. Patrons shall not engage in any illegal activity.
6. Patrons may consume beverages in covered containers except where posted otherwise.
7. Patrons shall not consume food or other beverages, unless a library employee gives permission in advance.
8. Patrons shall not smoke, or use tobacco or tobacco products.
9. Patrons must be appropriately attired, including tops, bottoms, and footwear for their health and safety and that of others.
10. Patrons shall not bring pets or animals into any Library building, other than companion animals required by persons with disabilities

11. Before patrons remove any materials from the Library, they must check them out on a valid library card.
12. Patrons shall not deface or mar items in the Library collection or in any way destroy or damage library property.
13. Each patron shall be responsible for fees or other charges due in accordance with the library's standard schedules. Patrons who fail to pay these fees will lose their borrowing privileges.

### **Sanctions**

For patrons who violate this policy, the Library will give them:

- Verbal notice that they have violated library rules and regulations.
- A copy of the policy.
- An opportunity to correct their conduct.

For patrons who continue to violate library rules and regulations, the Library will deny them access to the Library for up to 6 months at the Director's discretion

The Library will suspend privileges to any patron immediately if the patron does any of the following:

- Steals materials or equipment from the library.
- Mutilates library materials, equipment, or furnishings.
- Continues to disrupt library activities.
- Physically threatens any staff or patrons.

If the Library denies privileges to any patron, the patron shall have the opportunity for the Board of Trustees to review the decision.