

Cromaine District Library Policy	Policy #: 8005
<i>BOARD ORGANIZATIONAL MEETING</i>	<u>Tracking Record</u> Date Approved: 7/15/99 Revised: 8/24/00

The annual organizational meeting shall be the first regular meeting of the fiscal year.
(See *Bylaws, Article VII, Section 2*)

Purpose

In order to facilitate an Organizational Board meeting, the Board establishes the following procedures.

Scope

The order of business shall be for the Library Director to open the meeting and conduct the election of the President. When a President is elected, he or she shall conduct the remainder of the meeting and the election of the Vice-President, Secretary and Treasurer. The appointments of legal counsel, bank designations, check signing responsibilities, newspaper of record, and other routine matters will follow election of officers. The Board will entertain a motion to delegate the duties of the Secretary and Treasurer to the Director as provided for in the By-Laws, Article V., Sections 3 and 4.

Description

Committee and council appointments shall be determined by the Board President. The committees to be filled are:

Board Committees

1. Community Relations
2. Finance
3. Personnel
4. Planning & Evaluation

Community Councils

1. Community Council
2. Senior Citizens

Committees may be changed as the Board determines the need.