

<p style="text-align: center;">Cromaine District Library Policy</p>	<p>Policy #: 8012</p>
<p style="text-align: center;"><i>BOARD CONTINUING EDUCATION</i></p>	<p style="text-align: center;"><u>Tracking Record</u> Date Approved: 7/15/99</p>

Purpose

In keeping with its stated position on the need for continuing training and development for its members, the Board encourages the participation of all members at appropriate library conferences, workshops, and conventions. However, in order to control both the investment of time and funds necessary to implement this policy, the Board establishes these principles and procedures for its guidance:

General Guidelines

1. A calendar of library board conferences, conventions, and workshops shall be maintained by the Library Director and reported to the Board. Authorization by the Board must be received prior to member attendance.
2. If funds permit, they shall be budgeted for District Library Board attendance at conventions, conferences and workshops annually. When funds are limited, the Board will designate which of its members would be the most appropriate to participate at a given meeting.
3. Reimbursement to Board members for their travel expenses will be in accordance with the travel expense policy.
4. When a conference, convention, or workshop is not attended by the full Board, those who participate will be requested to share information, recommendations, and materials acquired at the meeting.