



## LIBRARY BOARD MEETING AGENDA

DATE: Thursday, September 19, 2024 at 7:00 p.m.

PLACE: 2<sup>nd</sup> Floor Youth Programming Room, Cromaine Library

- I. Call to Order / Roll Call
- II. Approval of Agenda
- III. Approval of Consent Agenda
  - A. Approval of Regular Meeting Minutes, 8/15/24
  - B. Acknowledge receipt of the July Financial Reports and payment of July invoices totaling \$97,046.51 and payroll obligations totaling \$136,872.18.
  - C. Director's Report
  - D. Committee Reports

Community Relations & Strategic Planning	Sept. 11
Personnel Committee	Sept. 06
Finance Committee	Sept. 12
- IV. Call to the Public
- V. Director's Report -- Update
- VI. Discussion
  - A. Review Board By-Laws
  - B. Strategic Plan Update
  - C. Zoom at Board Meetings
  - D. Director Evaluation Time-Line
  - E. Review Policies:
    - #2010 – Use of Library Service (Community Relations)
    - #2020 – Privacy of Library Records (Community Relations)
    - #2030 – Public Conduct in the Library (Community Relations)
      - 2031, Children and Vulnerable Adults in the Library (Community Relations)
      - 2032, Library Violations and Appeal (Community Relations)
    - #2040 – Covid 19, Patron Expectation
    - #3020 – Internet Use (Community Relations)
- VII. Decision
  - A. Zoom meetings, motion if needed
  - B. Board-by-Laws, motion if needed
  - C. Policy #2010 – Use of Library Service, resolution if needed
  - D. Policy #2020 - Privacy of Library Records, resolution if needed
  - E. Policy #2030 – Public Conduct in the Library, resolution if needed
  - F. Policy #2031 – Children and Vulnerable Adults in the Library, resolution if needed
  - G. Policy #2032 – Library Violations and Appeal, resolution if needed
  - H. Policy #2040 – Covid 19, Patron Expectation, Resolution to Rescind #2024-21
  - I. Policy #3020 – Internet Use, resolution if needed
- VIII. Information: Upcoming Meeting Dates

Community Relations	October 09
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Finance Committee	October 10
Personnel Committee	October 04
Board of Trustees Meeting	October 17
Livingston County Trustee Dinner and Training	September 26, 2024/Community Room/6:00 pm

IX. Agenda Items for Next Meeting

Review of First Quarter Statistics

Presentation of the Annual Report for the prior fiscal year

Audit Presentation

Library Closing Calendar for the year

Strategic Plan Review

Review Policies:

#1010 – Cooperation with Libraries & Other Organizations (Community Relations)

#6001 – Fund Balance Policy (Finance)

#6002 – Revenue Distribution & Fund Accounting (Finance)

#6003 – Fixed Assets Capitalization (Finance)

#6004 – Gifts to the Library (Finance)

X. Adjournment